



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[17]² University of Wolverhampton & Universidade do Algarve

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details ³ (email, phone) | Website (eg. of the course catalogue) |
|--|---------------------|---|---|
| University of Wolverhampton International Centre Wulfruna Street Wolverhampton WV1 1LY | UK WOLVERH 01 | Dominique Nield International Partnerships & Programmes Manager Tel: +44(0)1902 323733 Email: D.Nield@wlv.ac.uk Administration Tracy Gold Tel: +44(0)1902 322722 Email: T.Gold@wlv.ac.uk | www.wlv.ac.uk Course Guides: http://www.wlv.ac.uk/Default.aspx?page=14112 |

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

| | | | |
|-------------------------|-----------|--|--|
| Universidade do Algarve | P FARO 02 | Sofia Nunes, E.U. Programmes Coordinator mobilidade@ualg.pt +351 289 800 003 | www.ualg.pt |
|-------------------------|-----------|--|--|

B. Mobility numbers⁴ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1 st , 2 nd or 3 rd] * | Number of student mobility periods | |
|--|--|---|--|--|--|--|
| | | | | | Student Mobility for Studies | Student Mobility for Traineeships * |
| | | | | | [total number of months of the study periods or average duration*] | |
| UK WOLVERH 01 | P FARO 02 | 11.3 | Informat- ics, Computer Science | 1 st | 3 students for a total of 15 months | |
| | | 11.4 | Computat- ional Linguistics | 1 st | 1 student for 5 months | |
| P FARO 02 | UK WOLVERH 01 | 11.3 | Informat- ics, Computer Science | 1 st | 3 students for a total of 15 months | |
| | | 11.4 | Computat- ional Linguistics | 1 st | 1 student for 5 months | |

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|---|---|--------------------------------|--------------------------------|--|-------------------------------|
| | | | | Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i> | Staff Mobility for Training * |
| UK WOLVERH 01 | P FARO 02 | 11.3 | Informat-ics, Computer Science | 1 teaching staff 1 week / 8 hours teaching per week | |
| | | 11.4 | Computat-ional Linguistics | 1 teaching staff 1 week / 8 hours teaching per week | |
| P FARO 02 | UK WOLVERH 01 | 11.3 | Informat-ics, Computer Science | 1 teaching staff 1 week / 8 hours teaching per week | |
| | | 11.4 | Computat-ional Linguistics | 1 teaching staff 1 week / 8 hours teaching per week | |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ⁵ | |
|---|------------------------|---------------------------|---------------------------|--|---|
| | | | | Student Mobility for Studies <i>[Minimum recommended level: B1]</i> | Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i> |
| UK WOLVERH 01 | | English | | B2 | C1 |

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://euopass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

| | | | | | |
|-----------|--|------------|---------|------------|------------|
| P FARO 02 | | Portuguese | English | B1 English | B2 English |
|-----------|--|------------|---------|------------|------------|

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

UK WOLVERH 01

All incoming students must be nominated by their home institution before the deadline date. Application forms and documents need to be forwarded to Tracy Gold – International Centre by our deadline dates. The University of Wolverhampton can arrange support to students/staff with disabilities, please contact Tracy Gold for details.

P FARO02: The University of aLGARVE can arrange support to students/staff with disabilities, please contact mobilidade@ualg.pt for details.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|---|--|
| UK WOLVERH 01 | Nomination: 1 st June Applications: 20 th June | Nomination: 1 st October Application: 25 th October |
| P FARO 02 | 31 st May | 31 st October |

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 5 weeks of closing date for applications.

P FARO02: The receiving institution will send its decision within 6/8 weeks of closing date for applications.

3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. These will be posted to the home university once the award boards have met and agreed the results.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

UK WOLVERH 01: The University of Wolverhampton has adopted the Credit Accumulation and Transfer system (CATS) of 120 credits for academic level of study. This is based on 6 x 20 credit modules per level. 1 credit is attributed with 10hrs of study. 20 CATS credits is equal to 10 ECTS credits. Therefore a full year's Undergraduate study is awarded 120 CATS credits, which is 60 ECTS credits. Grading System can be found at: <http://www.wlv.ac.uk/Default.aspx?page=34753>

P FAROO2: Description of the Institution's grading system

The result achieved in a course unit whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

The lowest passing grade is 10.

ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

1 trimester = 20 credits

ECTS grading scale:

| ECTS scale | % of the successful students normally achieving the grade | Definition |
|------------|---|--|
| A | 10 | EXCELLENT - outstanding performance with only minor errors |
| B | 25 | VERY GOOD - above the average standard but with some errors |
| C | 30 | GOOD - generally sound work with a number of errors |
| D | 25 | SATISFACTORY - fair but with significant shortcomings |
| E | 10 | SUFFICIENT - performance meets the minimum criteria |
| FX | - | FAIL - some work required before the criteria can be awarded |
| F | - | FAIL - considerable further work is required |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|---|---|
| UK WOLVERH 01 | Tracy Gold Tel: +44(0)1902 322722 Email: T.Gold@wlv.ac.uk | http://www.wlv.ac.uk/default.aspx?page=34829 |
| P FARO 02 | +351 289 800 003 mobilidade@ualg.pt | http://www.ualg.pt/home/en/content/coming-0 |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|---|---|
| UK WOLVERH 01 | Tracy Gold Tel: +44(0)1902 322722 Email: T.Gold@wlv.ac.uk | http://www.wlv.ac.uk/default.aspx?page=31720 |
| P FARO 02 | +351 289 800 003 mobilidade@ualg.pt | http://www.ualg.pt/home/en/content/insurance-0 |

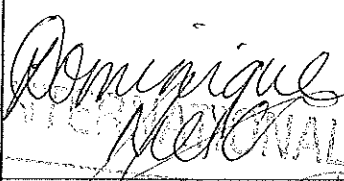
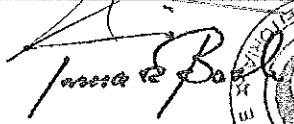
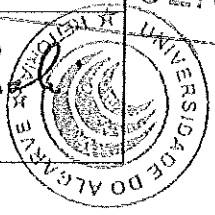
4. Housing

The receiving Institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|--|---|
| UK WOLVERH 01 | Tracy Gold Tel: +44(0)1902 322722 Email: T.Gold@wlv.ac.uk | http://www.wlv.ac.uk/default.aspx?page=20639 |
| P FARO 02 | +351 289 800 003 mobilidade@ualg.pt | http://www.ualg.pt/home/en/content/accommodation-0 |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ⁶ |
|----------------------------------|--|------------|---|
| UK WOLVERH 01 | Dominique Nield International Partnerships & Programmes Manager | 13/2/14 |  |
| P FARO 02 | Prof. Doutor Tomasz Boski, Vice-rector | 05/02/2014 |   |

⁶ Scanned signatures are accepted

