



## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website
<b>University of Algarve</b>	<b>P FARO02</b>	<b>Sofia Nunes</b> , E.U. Programmes Coordinator <a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a> +351 289 800 003	<a href="http://www.ualg.pt">www.ualg.pt</a>
<b>Novia University of Applied Sciences</b>	<b>SF VAASA13</b>	Head of International Relations <b>Camilla Pundars-Mitts</b> P. O. Box 6 FI-65201 Vaasa Tel: +358 6 328 5142 <a href="mailto:camilla.pundars.mitts@novia.fi">camilla.pundars.mitts@novia.fi</a> <a href="http://www.novia.fi">.fi</a>  International coordinator <b>Camilla Moliis</b> P. O. Box 6 FI-65201 Vaasa Tel: +358 6 3285156 <a href="mailto:camilla.moliis@novia.fi">camilla.moliis@novia.fi</a>  <a href="mailto:international@novia.fi">international@novia.fi</a>	<a href="http://www.novia.fi">www.novia.fi</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

**B. Mobility numbers<sup>3</sup> per academic year**

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
P FARO02	SF VAASA13	0914	Medical diagnostic and treatment technology	1 <sup>st</sup> , 2 <sup>nd</sup>	2	
SF VAASA13	P FARO02			1 <sup>st</sup>	2	

FROM	TO	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration ]	Staff Mobility for Training
P FARO02	SF VAASA13	0914	Medical diagnostic and treatment technology	1 (8)	
SF VAASA13	P FARO02			1(8)	

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions *and per education field (optional\*:*  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
<b>P FARO02</b>		<b>Portuguese</b>	<b>English</b>	<b>B1</b>	<b>B2</b>
<b>SF VAASA13</b>		<b>Swedish</b>	<b>English</b>	<b>B2</b>	<b>B2</b>

### D. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term*	Spring term*
<b>P FARO02</b>	31 <sup>st</sup> May	31 <sup>st</sup> October
<b>SF VAASA13</b>	Applications: 1 <sup>st</sup> May Practical placements: 15 <sup>th</sup> March	Applications: 1 <sup>st</sup> November Practical placements: 15 <sup>th</sup> October

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within **8** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement or Changes in the data set above can be amended annually, if communicated before 30<sup>th</sup> of September. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## F. Information

	P FARO02	SF VAASA13
WWW for Incoming Students	<a href="http://www.ualg.pt/home/en/content/international-mobility-office">http://www.ualg.pt/home/en/content/international-mobility-office</a>	<a href="http://www.novia.fi/exchange-students/">http://www.novia.fi/exchange-students/</a>
WWW Course Catalogue	<a href="http://www.ualg.pt/home/en/cursos/licenciatura">http://www.ualg.pt/home/en/cursos/licenciatura</a>	<a href="http://www.novia.fi/exchange-students/courses-in-english-2/">http://www.novia.fi/exchange-students/courses-in-english-2/</a>
Housing <sup>5</sup>	<a href="http://www.ualg.pt/home/en/content/accommodation-0">http://www.ualg.pt/home/en/content/accommodation-0</a>	<a href="http://www.novia.fi/exchange-students/accommodation/">http://www.novia.fi/exchange-students/accommodation/</a>
Contact details	<a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a>	<a href="mailto:Camilla.moliis@novia.fi">Camilla.moliis@novia.fi</a>
WWW Visa Information <sup>6</sup>	<a href="http://www.ualg.pt/home/en/content/coming-0">http://www.ualg.pt/home/en/content/coming-0</a>	<a href="http://www.novia.fi/exchange-students/practical-information/visa-residence-permits/">http://www.novia.fi/exchange-students/practical-information/visa-residence-permits/</a>
Contact details	<a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a>	<a href="mailto:Camilla.moliis@novia.fi">Camilla.moliis@novia.fi</a>
WWW Insurance Information <sup>7</sup>	<a href="http://www.ualg.pt/home/en/content/insurance-0">http://www.ualg.pt/home/en/content/insurance-0</a>	<a href="http://www.novia.fi/exchange-students/practical-information/insurances/">http://www.novia.fi/exchange-students/practical-information/insurances/</a>
Contact details	<a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a>	<a href="mailto:Camilla.moliis@novia.fi">Camilla.moliis@novia.fi</a>
ECTS Users' Guide <sup>8</sup>	*	**
WWW Students and Staff with Disabilities		
Contact details	<a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a>	<a href="mailto:Camilla.moliis@novia.fi">Camilla.moliis@novia.fi</a>

### \* Description of the Institution's grading system

The result achieved in a course unit whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

The lowest passing grade is 10.

### ECTS credits:

<sup>5</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>6</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>7</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>8</sup> Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

1 full academic year = 60 credits

1 semester = 30 credits

1 trimester = 20 credits

**ECTS grading scale:**

ECTS scale	% of the successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some work required before the criteria can be awarded
F	-	FAIL - considerable further work is required

\*\*

**Novia University of Applied Sciences**



The following scale is used for all types of evaluations/examinations:

5 = Excellent, 4 = Very good, 3 = Good, 2 = Fair, 1 = Pass, 0 = Not approved

Some courses are only marked as approved/not approved

GK = Approved, 0 = Not approved

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution	Name, function	Date	Signature <sup>9</sup>
<b>P FARO02</b>	Prof. Doutor Pedro Ferré, Vice Rector	29/10/2014	
<b>SF VAASA13</b>	Camilla Pundars-Mitts, Head of International Relations	29.10.14	

<sup>9</sup> Scanned signatures are accepted