



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

<b>Name of the institution (and department, where relevant) Erasmus code</b>	<b>UNIVERSITAT ROVIRA I VIRGILI (E TARRAGO01)</b> <b>School of Chemical Engineering</b>
<b>Contact details (Erasmus Institutional Coordinator and Departmental Coordinator)</b>	<b>Erasmus Institutional Coordinator:</b> International Center <i>Marina Casals</i> – Head of International Center Av. Països Catalans 17-19, 43007 Tarragona (Spain) Phone: +34 977 558 461 Fax: +34 977 201 864 E-mail: <a href="mailto:marina.casals@urv.cat">marina.casals@urv.cat</a> ; <a href="mailto:mou@urv.cat">mou@urv.cat</a>  <b>Departmental Coordinator:</b> <i>Allan Mackie</i> Av/ Països Catalans, 26 - 43007 - Tarragona Phone: +34 977 559 674 Fax: +34 977 559 621 E-mail: <a href="mailto:soetseq@urv.cat">soetseq@urv.cat</a>
<b>Website (eg. Of the course catalogue)</b>	Exchange Students: <a href="http://www.urv.cat/international/en_index.html">http://www.urv.cat/international/en_index.html</a> Course Catalogue: <a href="http://www.urv.cat/international/movilidad/en_tramites.html#subjects">http://www.urv.cat/international/movilidad/en_tramites.html#subjects</a> Faculty page: <a href="http://www.etseq.urv.cat/">http://www.etseq.urv.cat/</a>

<b>Name of the institution (and department, where relevant)</b> <b>Erasmus code</b>	<b>UNIVERSIDADE DO ALGARVE</b> <b>P FARO02</b>
<b>Contact details</b> (Erasmus Institutional Coordinator and Departmental Coordinator)	<b>Sofia Nunes</b> , E.U. Programmes Coordinator <a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a> +351 289 800 003
<b>Website (eg. Of the course catalogue)</b>	<a href="http://www.ualg.pt">www.ualg.pt</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
E TARRAGO01	P FARO02	521	Mechanics and metal work	1 <sup>st</sup>	2 X 12 months [= 24 total]	Only by individual agreement
		524	Chemical and process	1 <sup>st</sup>	2 X 12 months [= 24 total]	Only by individual agreement
		541	Food processing	1 <sup>st</sup>	2 X 12 months [= 24 total]	Only by individual agreement
P FARO02	E TARRAGO01	521	Mechanics and metal work	1 <sup>st</sup>	2 X 12 months [= 24 total]	Only by individual agreement
		524	Chemical and process	1 <sup>st</sup>	2 X 12 months [= 24 total]	Only by individual agreement

		541	Food processing	1 <sup>st</sup>	2 X 12 months [= 24 total]	Only by individual agreement
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FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training
E TARRAGO01	P FARO02	52	Engineering and engineering trades	1[5]	
P FARO02	E TARRAGO01			1[5]	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E TARRAGO01		Catalan/ Spanish	English	Recommended: B1: Catalan or Spanish or English	Recommended B2 : Catalan or Spanish or English or French
P FARO02		Portuguese	English	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution:

#### **E TARRAGO01:**

**Course Catalogue:** [http://www.urv.cat/international/movilidad/en\\_tramites.html#subjects](http://www.urv.cat/international/movilidad/en_tramites.html#subjects)

### D. Additional requirements

#### **E TARRAGO01:**

**International web page:** [http://www.urv.cat/international/en\\_index.html](http://www.urv.cat/international/en_index.html)

**Exchange students guide:**

<http://www.urv.cat/international/media/upload/arxiu/Mobility/Students%20mobility%20guide%20%28compilada%29.pdf>

**Guide for disabled students:**

[http://www.urv.cat/atencio\\_discapitat/en\\_index.html](http://www.urv.cat/atencio_discapitat/en_index.html)

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E TARRAGO01	<b>Nomination:</b> from 15 <sup>th</sup> March to 15 <sup>th</sup> May <b>Application:</b> 15 <sup>th</sup> June	<b>Nomination:</b> from 1st March to 14 <sup>th</sup> October <b>Application:</b> 15 <sup>th</sup> November
P FARO02	May 31 <sup>st</sup>	October 31 <sup>st</sup>

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

## F. Information

### 1. Grading systems of the institutions

URV Grading System		
MH (Matrícula d'Honor)	(9-10)/10	Distinction
EX (Excel·lent)	(9-10)/10	Excellent
NT (Notable)	(7-8.9)/10	Good
AP (Aprovat)	(5-6.9)/10	Pass
SU (Suspens)	(0-4.9)/10	Fail
NP (No Presentat)		Absent

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E TARRAGO01	E-mail: <a href="mailto:hosting@urv.cat">hosting@urv.cat</a> Tel. +34 977 25 6569	Visas and immigration procedures: <a href="http://www.urv.cat/international/vivir-urv/en_visados-tramites-extranjeria.html">http://www.urv.cat/international/vivir-urv/en_visados-tramites-extranjeria.html</a>
P FARO02	+351 289 800 003 <a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a>	<a href="http://www.ualg.pt/home/en/content/coming-0">http://www.ualg.pt/home/en/content/coming-0</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E TARRAGO01	E-mail: <a href="mailto:hosting@urv.cat">hosting@urv.cat</a> Tel. +34 977 25 6569	Health information: <a href="http://www.urv.cat/international/vivir-urv/en_informacion-sanitaria.html">http://www.urv.cat/international/vivir-urv/en_informacion-sanitaria.html</a>
P FARO02	+351 289 800 003 <a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a>	<a href="http://www.ualg.pt/home/en/content/insurance-0">http://www.ualg.pt/home/en/content/insurance-0</a>



### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E TARRAGO01	E-mail: <a href="mailto:hosting@urv.cat">hosting@urv.cat</a> Tel. +34 977 25 6569	Accommodation at the URV: <a href="http://www.urv.cat/international/vivir-urv/en_alojamiento.html">http://www.urv.cat/international/vivir-urv/en_alojamiento.html</a>
P FARO02	+351 289 800 003 <a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a>	<a href="http://www.ualg.pt/home/en/content/accommodation-0">http://www.ualg.pt/home/en/content/accommodation-0</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
E TARRAGO01	<b>Dra. Anna Ardévol Grau</b> ViceRector for International Relations	19/12/13	
P FARO02	<b>Teresa Cerveira Borges</b> , Pro-rector and Institutional Coordinator	6/12/2013	

<sup>2</sup> Scanned signatures are accepted