



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/15-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution. If the Erasmus+ programme sets extra criteria, this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (Name, E-mail, Phone, website)
University of Oldenburg	D OLDENBU01	Ms Christa Weers, Institutional Erasmus Coordinator, International Student Office, e-mail: christa.weers@uni-oldenburg.de phone +49-(0)441-798-2438, fax +49-(0)441-798-2461 www.uni-oldenburg.de/en/international/iso/studying-in-oldenburg/erasmusexchange-studies-in-oldenburg/ Departmental contact person: Dr. Ferdinand Esser, Institut für Chemie und Biologie des Meeres (ICBM), e-mail: ferdinand.esser@uni-oldenburg.de
Universidade do Algarve	P FARO02	Sofia Nunes , E.U. Programmes Coordinator mobilidade@ualg.pt +351 289 800 003

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Number of student mobility periods ¹	
					Total number of students	Total number of months
D OLDENBU01	P FARO02	05	Natural Sciences	1 st , 2 nd	3	30
P FARO02	D OLDENBU01	05	Natural Sciences	1 st , 2 nd	3	30

¹ For Student Mobility for Traineeships an Inter-institutional agreement is not necessary. Traineeships in Oldenburg run on individual contact with the departments.

FROM	TO	Subject area ISCED	Subject area name ISCED	Number of staff mobility periods	
				STA ²	STT ³
				Total number of days of teaching period	Total number of days of training period
D OLDENBU01	P FARO02	05	Natural Sciences	10	
P FARO02	D OLDENBU01	05	Natural Sciences	10	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
D OLDENBU01		German	English (or another foreign language in the case of philology programmes)	B1 (unless the student intends to take classes in English only: B2)	B2
P FARO02		Portuguese	English	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

For student mobility for traineeships an Inter-institutional agreement is not necessary. Traineeships in Oldenburg run on individual contact with the departments.

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff] [Please specify whether the institutions have the infrastructure to welcome students/staff with disabilities.]

E. Calendar

1. Student application deadlines:

Receiving institution	Autumn term* [month]	Spring term* [month]
D OLDENBU01	15 th July (for autumn term or the whole academic year)	15 th January
P FARO02	31 st May	31 st October

[to be adapted in case of a trimester system]*

2. The receiving institutions will send their decisions within 6/8 week after deadline.

² Staff Mobility for Teaching

³ Staff Mobility for Training

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement: In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

D OLDENBU01

www.uni-oldenburg.de/fileadmin/user_upload/iso/formulare/ECTS-Transcript_of_Records.pdf

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P FARO02

Description of the Institution's grading system

The result achieved in a course unit whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

The lowest passing grade is 10.

ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

1 trimester = 20 credits

ECTS grading scale:

ECTS scale	% of the successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria

FX	-	FAIL - some work required before the criteria can be awarded
F	-	FAIL - considerable further work is required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D OLDENBU01	Ms Katja Kaboth, International Student Advisor, e-mail: katja.kaboth@uni-oldenburg.de Tel.+49 441 798 4783	www.uni-oldenburg.de/en/international/iso/studying-in-oldenburg/erasmusexchange-studies-in-oldenburg/
P FARO02	mobilidade@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/coming-0

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D OLDENBU01	Ms Katja Kaboth, International Student Advisor, e-mail: katja.kaboth@uni-oldenburg.de Tel.+49 441 798 4783	www.uni-oldenburg.de/en/international/iso/studying-in-oldenburg/erasmusexchange-studies-in-oldenburg/
P FARO02	mobilidade@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/insurance-0

4. Housing





The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D OLDENBU01	Studentenwerk Oldenburg, e-mail: wohnen@sw-ol.de Tel.+49 441 798 2602	http://www.uni-oldenburg.de/fileadmin/user_upload/iso/formulare/antrag_auf_wohnr_austauschstudierende.pdf
P FARO02	mobilidade@ualg.pt	http://www.ualg.pt/home/en/content/accommodation-0

	+351 289 800 003	
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ⁴
D OLDENBU01	Ms Christa Weers, Institutional Erasmus Coordinator	26.2.14	 
P FARO02	Prof. Doutor Tomasz Boski, Vice- rector	07/04/2014	 

⁴ Scanned signatures are accepted