



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSITA' DEGLI STUDI DI FERRARA	I FERRARA01	Ufficio Mobilità e Didattica Internazionale mob_int@unife.it	www.unife.it/mobilita-internazionale/studiare-a-ferrara
University of Algarve	P FARO02	Sofia Nunes, E.U. Programmes Coordinator mobilidade@ualg.pt +351 289 800 003	www.ualg.pt

B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending Institution]	TO [Erasmus code of the receiving Institution]	Subject area code [ISCED 2013]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Student Mobility for Studies [total number of months of the study periods or average duration*]
I FERRARA01	P FARO02	053	Environmental Sciences	1 st , 2 nd	1 x 6 = 6 months
P FARO02	I FERRARA01	053	Environmental Sciences	1 st , 2 nd	1 x 6 = 6 months

FROM [Erasmus code of the sending Institution]	TO [Erasmus code of the receiving Institution]	Subject area code [ISCED 2013]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
I FERRARA01	P FARO02	053	Environmental Sciences	1(5 days)	1(5 days)
P FARO02	I FERRARA01	053	Environmental Sciences	1(5 days)	1(5 days)

C. Recommended language skills

The sending Institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution [Erasmus code]	Optional: Subject area	Language of Instruction 1	Language of Instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I FERRARA01		Italian	None	None	None

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

P FARO02		Portuguese	English	B1 English	B2 English
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For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

D. Additional requirements

Infrastructure to welcome students and staff with disabilities: <http://www.unife.it/studenti/sms>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution [Erasmus code]	Autumn term [month]	Spring term [month]
I FERRARA01	September	February
P FARO02	31 st May	31 st October

2. I FERRARA01 accepts all officially nominated students up to the number agreed.
3. A Transcript of Records will be issued by the receiving institution no later than 6/8 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement:
In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

I FERRARA01 <http://www.unife.it/mobilita-internazionale>

P FARO02: Description of the Institution's grading system

The result achieved in a course unit whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

The lowest passing grade is 10.

ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

1 trimester = 20 credits

ECTS grading scale:

ECTS scale	% of the successful students normally achieving the grade	Definition

A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some work required before the criteria can be awarded
F	-	FAIL - considerable further work is required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I FERRARA01	mob_int@unife.it	http://poliziadistato.it/articolo/225/ www.portaleimmigrazione.it/ www.poste.it/azienda/ufficipostali/eli2/soggiorno/
P FARO02	mobilidade@ualg.pt	http://www.ualg.pt/home/en/content/coming-0

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I FERRARA01	mob_int@unife.it	http://www.unife.it/ateneo/uffici/staff-direttore-amministrativo/ufficio-legale/assicurazione
P FARO02	mobilidade@ualg.pt	http://www.ualg.pt/home/en/content/insurance-0



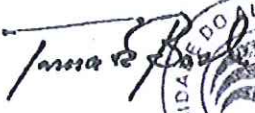

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I FERRARA01	mob_int@unife.it	http://www.unife.it/mobilita-internazionale/studiare-a-ferrara/alloggi-a-ferrara-accomodation-suppliers
P FARO02	mobilidade@ualg.pt	http://www.ualg.pt/home/en/content/accommodation-0

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
I FERRARA01	Prof. Francesco Bernardi Vice Rector	27-02-2014	 
P FARO02	Prof. Doutor Tomasz Boski, Vice-rector	19/02/2014	 

³ Scanned signatures are accepted