



**Erasmus+ Programme**

**Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility**

**Inter-institutional agreement 2014-2020  
between programme countries**

**Minimum requirements**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

| Name of the institution<br>(and department, where relevant) | Erasmus code       | Contact details <sup>1</sup><br>(email, phone)  | Website<br>(eg. of the course catalogue)  |
|---|--------------------|---|---|
| <b>UNIVERSIDAD DE LA LAGUNA</b>                             | <b>E TENERIF01</b> | <b>Rodrigo Trujillo González</b> , ERASMUS Institutional Coordinator<br><a href="mailto:vicpin@ull.es">vicpin@ull.es</a> ; Tel.: +34 922 31 96 32<br><b>Javier Darías Ossorio</b> (incomings, bilateral agreements, Teaching Staff Exchange, Staff Exchange)<br><a href="mailto:orincom@ull.es">orincom@ull.es</a> ; Tel.: +34 922 31 95 26<br><b>Sonia Calvo González</b> (outgoings)<br><a href="mailto:orisal@ull.es">orisal@ull.es</a> ; Tel.: +34 922 31 95 28 | ERASMUS incoming information:<br><a href="http://www.ull.es/view/institucional/ull/Alumnos_entrantes/en/True">http://www.ull.es/view/institucional/ull/Alumnos_entrantes/en/True</a><br>Lecture catalogue:<br><a href="http://www.ull.es/Private/folder/institucional/ull/wull/internacionales/europa/Alumnos%20Entrantes/ECTS%20Guides1.htm">http://www.ull.es/Private/folder/institucional/ull/wull/internacionales/europa/Alumnos%20Entrantes/ECTS%20Guides1.htm</a><br>Semester dates:<br><a href="http://www.ull.es/view/institucional/ull/Calendario_Academico_y_registro/en">http://www.ull.es/view/institucional/ull/Calendario_Academico_y_registro/en</a> |

<sup>1</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

|  |                 |  |   |
|--|-----------------|--|---|
| Department:<br><b>FACULTAD DE BIOLOGÍA</b> |                 | Departmental coordinator:<br><b>Antonio Eff-Darwich Peña</b><br><a href="mailto:voabiol@ull.es">voabiol@ull.es</a><br>Tel.: +34 922 31 86 30 | <a href="http://www.ull.es/view/centros/biologia/Inicio/es">http://www.ull.es/view/centros/biologia/Inicio/es</a> |
| <b>UNIVERSIDADE DO ALGARVE</b>             | <b>P FARO02</b> | <i>Dra. Sofia Nunes – E.U. Programmes Coordinator</i><br><a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a>                          | <a href="http://www.ualg.pt">www.ualg.pt</a>  |

#### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM<br>[Erasmus code of the sending institution] | TO<br>[Erasmus code of the receiving institution] | Subject area code *<br>[ISCED] | Subject area name *      | Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]<br>* | Number of student mobility periods<br>Student Mobility for Studies<br><br>[total number of months of the study periods or average duration*] |
|---|---|--------------------------------|--------------------------|---|--|
| E TENERIF01                                       | P FARO02  | 421                            | Biology and biochemistry | 1 <sup>st</sup> (Undergraduate)   | 2x5 (1 <sup>st</sup> )   |
| P FARO02  | E TENERIF01                                       | 421                            | Biology and biochemistry | 1 <sup>st</sup> (Undergraduate)   | 2x5 (1 <sup>st</sup> )   |

| FROM<br>[Erasmus code of the sending institution] | TO<br>[Erasmus code of the receiving institution] | Subject area code *<br>[ISCED] | Subject area name *      | Number of staff mobility periods<br>Staff Mobility for Teaching<br>Staff Mobility for Training *<br><br>[total number of days of teaching periods or average duration*] |           |
|---|---|--------------------------------|--------------------------|---|-----------|
| E TENERIF01                                       | P FARO02  | 421                            | Biology and biochemistry | 1x2 weeks   | 1x2 weeks |
| P FARO02  | E TENERIF01                                       | 421                            | Biology and biochemistry | 1x2 weeks   | 1x2 weeks |

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution<br>[Erasmus code] | Optional:<br>Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level <sup>2</sup>          |  |
|---|---------------------------|---------------------------|---------------------------|---|--|
|   |                           |                           |                           | Student Mobility for Studies<br>[Minimum recommended level: B1] | Staff Mobility for Teaching<br>[Minimum recommended level: B2] |
| E TENERIF01                             |                           | Spanish                   |                           |   |  |
| P FARO02                                |                           | Portuguese                | English                   | B1 English  | B2 English   |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[month]   | Spring term*<br>[month]      |
|---|---|------------------------------|
| E TENERIF01                             | <a href="http://www.ull.es/view/Institucional/ull/Plazos_de_sollicitud/en">http://www.ull.es/view/Institucional/ull/Plazos_de_sollicitud/en</a> | See the link on the left box |
| P FARO02                                | May 31 <sup>st</sup>  | October 31 <sup>st</sup>     |

[\* to be adapted in case of a trimester system]

#### E TENERIF01:

Partner institutions should send nominations to [orincom@ull.es](mailto:orincom@ull.es)

P FARO02: Partner institutions should send nominations to [mobilidade@ualg.pt](mailto:mobilidade@ualg.pt)

<sup>2</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

All nominated Erasmus students must send their Application Form and Learning Agreement to [orincom@ull.es](mailto:orincom@ull.es)

**P FARO02:** All nominated Erasmus students must send their Application Form and Learning Agreement to [mobilidade@ualg.pt](mailto:mobilidade@ualg.pt).

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year ahead should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### E TENERIF01:

[http://www.ull.es/view/institucional/ull/Sistema\\_de\\_calificacion/en](http://www.ull.es/view/institucional/ull/Sistema_de_calificacion/en)

#### P FARO02: Description of the Institution's grading system

The result achieved in a course unit whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

The lowest passing grade is 10.

#### ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

1 trimester = 20 credits

#### ECTS grading scale:

| ECTS scale | % of the successful students normally achieving the grade | Definition  |
|------------|---|---|
| A          | 10  | EXCELLENT - outstanding performance with only minor errors  |
| B          | 25  | VERY GOOD - above the average standard but with some errors |

|    |    |  |
|----|----|--|
| C  | 30 | GOOD - generally sound work with a number of errors          |
| D  | 25 | SATISFACTORY - fair but with significant shortcomings        |
| E  | 10 | SUFFICIENT - performance meets the minimum criteria          |
| FX | -  | FAIL - some work required before the criteria can be awarded |
| F  | -  | FAIL - considerable further work is required                 |

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)  | Website for information   |
|-------------------------------|--|---|
| <i>P FARO02</i>               | <a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a><br>+351 289 800 003 | <a href="http://www.ualg.pt/home/en/content/coming-0">http://www.ualg.pt/home/en/content/coming-0</a> |

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)  | Website for information   |
|-------------------------------|--|---|
| <i>P FARO02</i>               | <a href="mailto:mobilidade@ualg.pt">mobilidade@ualg.pt</a><br>+351 289 800 003 | <a href="http://www.ualg.pt/home/en/content/insurance-0">http://www.ualg.pt/home/en/content/insurance-0</a> |




#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution<br>[Erasmus<br>code] | Contact<br>details<br>(email,<br>phone)      | Website for information   |
|----------------------------------|--|---|
| E TENERIF01                      |  | <a href="http://www.ull.es/view/institucional/ull/Residencias_y_alojamiento_privado/en">http://www.ull.es/view/institucional/ull/Residencias_y_alojamiento_privado/en</a> |
| P FARO02                         | mobilidade@ualg.pt<br>+351<br>289 800<br>003 | <a href="http://www.ualg.pt/home/en/content/accommodation-0">http://www.ualg.pt/home/en/content/accommodation-0</a>   |

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution<br>[Erasmus code] | Name, function                             | Date       | Signature <sup>3</sup>   |
|-------------------------------|--|------------|--|
| E TENERIF01                   | Dr. Eduardo Doménech<br>Martínez<br>RECTOR | 27/02/2014 |   |
| P FARO02                      | Prof. Doutor Tomasz Boski,<br>Vice-rector  | 07/02/2014 | <br> |

<sup>3</sup>Scanned signatures are accepted